



CTSA Fan Representative Terms of Reference

Purpose and Objectives

To represent the CTSA membership at Board level and enable Crawley Town FC to sustain the closest possible relationship with its current fan base.

To ensure the views, interests and aspirations of the fan base are taken into the fullest possible account and supporting the growth of the fan base, both in the local community and across the region.

Role Description

CTSA Board member and invited attendee of all scheduled and extra-ordinary Crawley Town FC Board meetings with full access to all relevant information. Particular responsibility for effective two-way communication between Crawley Town FC and CTSA members.

To enable greater utilisation by Crawley Town FC of relevant skills, knowledge and ideas offered by CTSA members. To act as an ambassador for Crawley Town FC in relation to the media, local communities, and political representatives. To liaise fully with the CTSA committee including regular attendance of their monthly meetings.

Candidate Requirements

Experience

An experienced fan who understands the history and spirit of Crawley Town FC who recognises through personal experience the ongoing issues faced by supporters at both home and away matches. Candidates must always respect and maintain boardroom confidentiality, respect what can and cannot be communicated, be willing to sign an NDA, and complete the EFL Owners and Directors Test if required. The ideal candidate would need to have an experienced business mindset. Ideally an awareness of business management, PR, marketing, media relations and boardroom experience would be preferred.

Qualities

A fit and proper person within the Companies Act, with an unblemished history and character. Must be articulate and able to communicate effectively at all levels.

Time Commitment

Able to be flexible on timing and availability. The successful applicant should expect the hours required to be intrusive into their existing daytime and evening schedule.

Nomination Process

Open to all CTSA members who qualify as above, by application to the CTSA in writing. Applications will be vetted by the CTSA Board against these Terms of Reference. Final selection of the shortlisted candidates will be made annually by the vote of all CTSA members, either in person, by post or proxy at the CTSA AGM. The appointment will be subject to Crawley Town FC Board approval.

Term of Office

Two year, depending on appropriate conduct and performance in relation to the Terms of Reference.